TECHNOLOGY ACCEPTABLE USE POLICY
ST. PAUL LUTHERAN SCHOOL   _____
ROYAL OAK, MI   (Student's Name)
2019-2020 ACADEMIC YEAR

Technology Guidelines and Regulations

In order for students to be able to better function in this age of rapid change and information availability, St. Paul will provide its students with access to technology and the Internet. Use of the computer network and the Internet at St. Paul is a privilege, not a right, and in order for students to maintain that privilege, they must follow these guidelines and policies established to protect students, allow for proper use of the equipment, and ensure the ongoing program.

All computer and technology usage must be to further the mission and ministry at St. Paul Lutheran School. Students are not permitted at any time to use the computers for their personal use or gain. Students are not to utilize the computers or the Internet without permission or supervision by a teacher or administrator. All work on the computers and the Internet must be in conjunction with a school project or activity. Non-compliance with these guidelines will result in appropriate consequences, which could include loss of privilege to use the technology, after school detention, school suspension, or expulsion. Any damage resulting from misuse of the equipment will be the responsibility of the student to replace and/or repair.

Additional guidelines for use are:
1. Students should keep their user ID and password private to protect projects and other materials.
2. Students may not keep any personal materials in their directory or anywhere else on the computer system.
3. Students may not send or receive personal email. They may not check their Internet email accounts on school equipment.
4. Students may not change any settings on the computer's operating system.
5. Students may not play games on the computer other than those designated as a classroom activity.
6. Students may not attempt to gain unauthorized access to any part of the system.
7. Students may not share files with other students without teacher permission.
8. Students may not upload or download anything to the Internet without permission.
9. Students may not bring memory sticks into the lab without permission.
10. Students may not use the school's equipment without supervision.
11. No personal information including name, age, address, phone number, school, or location may be shared with anyone while using the Internet.
12. While on the Internet, care must be given to not access sites that are inappropriate, not related to academic projects, or are offensive.
13. Search engines and/or surfing the Internet is not allowed unless specific permission is given by a teacher.
14. Only sites approved by a teacher may be accessed by a student.
15. No programs may be utilized on the computers unless specific permission is given by the teacher

_____
Student's Signature

_____   ☐ I have discussed this with my child(ren)
Parent Signature

"Equip, Support, Serve, Witness Where God Calls Us"